

Direct Debit Mandate

| Finance - Income - April 2020 |

Version: | 3 |



Instruction to your Bank
or Building Society to
pay by Direct Debit

Income Team
Room A309
East Park Terrace
Southampton
SO14 0YN

Name of account holder/s

Service User Number

4	0	2	0	3	9
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Bank/Building Society account number

Reference

Branch sort Code

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Student Name	
Student Number	Q

Instruction to your Bank or Building Society

Please pay Solent University Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Solent University and, if so, details will be passed electronically to my Bank/Building Society

Name and full postal address of your
Bank/Building Society

To the Manager	
Address	
Post Code	

Signature/s
Date

Banks and Building Societies may not accept Direct Debit for some types of account

The Direct Debit Guarantee

- This guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, Solent University will notify you 5 working days in advance of your account being debited or as otherwise agreed. If you request Solent University to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Solent University or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your Bank or Building Society – if you receive a refund you are not entitled to, you must pay it back when Solent University asks you to.
- You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify Solent University.