

SOUTHAMPTON

# Direct Debit Mandate

Finance - Income - April 2020

Version: 3

## SOLENT UNIVERSITY SOUTHAMPTON

Income Team

Room A309

East Park Terrace Southampton SO14 0YN

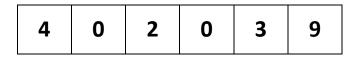
Name of account holder/s

**DBRECT** Instruction to your Bank

or Building Society to

### pay by Direct Debit

Service User Number



Reference

Bank/Building Society account number

Branch sort Code

To the Manager

Address

Student Name	
Student Number	Q

#### Instruction to your Bank or Building Society

Please pay Solent University Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that thisd instruction may remain with Solent University and, if so, details will be passed electronically to my Bank/Building Society

Name and full postal address of your Bank/Building Society

ŀ	Signature/s
Post Code	Date
Post Coue	

Banks and Building Societies may not accept Direct Debit for some types of account



#### The Direct Debit Guarantee

- This guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, Solent University will notify you 5 working days in advance of your account being debited or as otherwise agreed. If you request Solent University to collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit by Solent University or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your Bank or Building Society if you receive a refund you are not entitled to, you must pay it back when Solent University asks you to.
- You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify Solent University.