

# SUMMER RESIDENCES PAYMENT PLAN MANDATE 2015



I hereby authorise deductions to be made from the credit/debit card as detailed below for Summer Residence Fees on behalf of:

Student's Name: \_\_\_\_\_

Student's ID Number: \_\_\_\_\_

## Payment Arrangements:

We reserve the right to process the initial payment for fees for any period up of to 4 weeks within 10 days of receipt of the application form and payment mandate.

Students remaining in summer residences for longer than one week will need to complete this payment plan. Payments will be processed on a four weekly basis, payments will be processed on the Thursday preceding the date the contract is due to re-new.

A payment plan showing the required payments and the payment due dates will be issued with your room confirmation, below is a guide to the payments required for each instalment.

## Fees:

Room: £63.00 GBP per week.      Parking: £10.85 GBP per week

Payments processed on a 4 weekly basis		1 Week	/	2 Weeks	/	3 Weeks	/	4 Weeks
<b>Instalment 1</b> Payment required prior to arrival		£63.00	/	£126.00	/	£189.00	/	£252.00
	With Parking	£73.82	/	£147.70	/	£221.55	/	£295.40
<b>Instalment 2</b> Due the Thursday before the contract renews		£63.00	/	£126.00	/	£189.00	/	£252.00
	With Parking	£73.82	/	£147.70	/	£221.55	/	£295.40
<b>Instalment 3</b> Due the Thursday before the contract renews		£63.00	/	£126.00	/	£189.00		
	With Parking	£73.82	/	£147.70	/	£221.55		

**Example: Student staying for 7 weeks with no parking. First payment of £252.00 processed within 10 days of receipt of application form or on date advised by student prior to arrival. Second payment of £189.00 processed on Thursday preceding contract renewal**

**PLEASE NOTE:** If the Summer Residence fees are not paid by the prescribed dates or payments are not honoured, including where the account holder has not informed the Accommodation Office of any amendments to card details. Southampton Solent University reserves the right to impose a late payment administration charge of £30.00 on each occasion. The University also reserves the right to take action to recover outstanding debts, including the use of debt collection agencies, and to recover all reasonable costs associated with the recovery of outstanding debts.

## Credit/Debit Card Details

The following cards are accepted:



Expiry Date:   /    
                  m / m            y / y

Valid from Date:   /    
                          m / m            y / y

Issue No    
(Maestro Only)

Cardholders Name: \_\_\_\_\_

For Office Use Only

Cardholders Signature: \_\_\_\_\_

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
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Card Number:     -     -     -

(This is the long number across the centre of the card.)